

**WOLVERHAMPTON CLINICAL COMMISSIONING GROUP
PRIMARY CARE COMMISSIONING COMMITTEE**

Minutes of the Primary Care Commissioning Committee Meeting (Public)
Held on Tuesday 4th April 2017, Commencing at 2.00 pm in the in the Marston Room, Ground
Floor, Technology Centre, Wolverhampton Science Park

**MEMBERS ~
Wolverhampton CCG ~**

		Present
Pat Roberts	Chair	Yes
Dr David Bush	Governing Body Member / GP	Yes
Dr Manjit Kainth	Locality Chair / GP	No
Dr Salma Reehana	Locality Chair / GP	Yes
Steven Marshall	Director of Strategy & Transformation	No
Manjeet Garcha	Executive Lead Nurse	No
Peter Price	Lay Member (Vice Chair)	Yes

NHS England ~

Bal Dhami	Contract Manager	Yes
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Independent Patient Representatives ~

Jenny Spencer	Independent Patient Representative	No
Sarah Gaytten	Independent Patient Representative	Yes

Non-Voting Observers ~

Ros Jervis	Service Director Public Health and Wellbeing	Yes
Elizabeth Learoyd	Chair - Wolverhampton Healthwatch	No
Dr Gurmit Mahay	Vice Chair – Wolverhampton LMC	No
Jeff Blankley	Chair - Wolverhampton LPC	Yes

In attendance ~

Mike Hastings	Associate Director of Operations (WCCG)	Yes
Peter McKenzie	Corporate Operations Manager (WCCG)	Yes
Jane Worton	Primary Care Liaison Manager (WCCG)	Yes
Claire Skidmore	Chief Finance and Operating Officer (WCCG)	Yes
Helen Hibbs	Chief Accountable Officer	No
Sarah Southall	Head of Primary Care	No
Matthew Boyce	Primary Care Development Manager	Yes
David Birch	Head of Medicines Optimisation	Yes
Laura Russell	Primary Care PMO Administrator (WCCG)	Yes

Welcome and Introductions

WPCC01 Ms Roberts welcomed attendees to the meeting and introductions took place.

Apologies for absence

WPCC02 Apologies were submitted on behalf of Dr Helen Hibbs, Manjeet Garcha, Steven Marshall, Elizabeth Learoyd, Dr Kainth and Sarah Southall.

Ms Roberts noted that in Ms Garcha absence, Ms Skidmore is the nominated core Executive Representative and therefore the meeting would be quorate.

Declarations of Interest

WPCC03 Dr Bush and Dr Reehana declared that, as GPs they had a standing interest in all items related to primary care.

Ms Gaytten declared that, in their role as employee of the University of Wolverhampton, they worked closely with practices to arrange placements for student nurses and therefore had a standing interest in items related to primary care.

As these declarations did not constitute a conflict of interest, all participants remained in the meeting whilst these items were discussed.

RESOLVED: That the above is noted.

Minutes of the Primary Care Commissioning Committee Meeting Held on the 7th March 2007

WPCC04 RESOLVED:

That the minutes of the previous Primary Care Commissioning Committee meeting held on 7th March 2017 were approved as an accurate record.

Matters arising from the minutes

WPCC05 There were no matters arising from the minutes.

RESOLVED: That the above is noted.

Committee Action Points

WPCC06 Minute Number PCC302 – Premises Charges (Rent Reimbursement)

NHS England confirmed they are still awaiting the new cost directives and will inform the CCG once this has been received. This will help to provide clarity on rent reimbursement in relation to when Practices allow other service providers using their rooms such as midwives.

Minute Number PCC283 – Wolverhampton CCG Update

It was confirmed that Ms Southall will provide a joint evaluation report on the two extended opening hours scheme at the May Meeting.

Minute Number PCC329 – Wolverhampton CCG Update

Ms Cresswell to confirm the details regarding the specific areas where patients feel they are not being provided with patient choice at the May meeting.

Minute Number PCC333 – General Practice Forward View Implementation Plan

Ms Jervis confirmed they have discussed within a number of different forums regarding the Primary Care programme of work and Public Health are sighted on these developments. Action closed.

It was highlighted the actions that have remained open from the Primary Care Joint Commissioning Committee will be carried forward onto the new Primary Care Commissioning Committee action log.

RESOLVED: That the above is noted.

Medicines Optimisation QIPP 2017/2018

WPCC07 Mr Birch, Head of Medicines Optimisation presented to the Committee the Medicines Optimisation QIPP 2017/2018 report, which seeks approval for the amendments to the Quality Prescribing Scheme for 2017/2018. These changes include;

- An increase in the overall funds within the Quality Prescribing Scheme
- To commit additional funds to the Primary Care Medicines Team for additional respiratory medication reviews.

The GP Quality Incentive Scheme has been offered historically to support the QIPP agenda and it proposed to offer this service again. The current budget for 2016/17 is £250k and it is proposed to increase his amount to £450k to incentive an increase number of individual components within this year's scheme.

Mr Birch provided an overview of the potential payments which are found within the table on page 3 of the report and highlighted additional areas they would like to build upon QIPP savings includes the following, low cost blood glucose testing

strips, diabetic pen needles and branded buprenorphine patches. In addition to this there are opportunities with regards to respiratory to change the prescribing to have a more cost effective tiotropium inhaler. There will be a big change to the brand prescribing of inhalers and this would require an additional funding to invest in a specialist respiratory pharmacist to support this piece of work.

Mr Birch shared with the Committee the detailed work plan for 2017/2018 and the proposed service specification for 2017/2018. It was highlighted within the specification there is a requirement for Practices to use electronic tools available, switch script and eclipse live.

Dr Bush stated his concerns on how to keep the two pharmacists roles within the GP practices separate as they are funded separately. It was agreed that if these two roles are carried out by the same pharmacist then the roles need to be kept separate as the two roles provide different functions. It was queried whether the NHS England funding can be used to provide support to keep these roles separate. Mr Birch explained the National funding is around Clinical Pharmacist in GP Practices and available on a bid basis which Wolverhampton CCG have put forward number of bids and are awaiting an outcome.

Dr Reehana asked in relation to the baseline behind the reasoning for the percentage of oral morphine prescribing as a percentage of strong opioid prescribing has to be above 40%. Mr Birch stated the target of 40% has been set for Wolverhampton because in comparison to other CCGs they are low in prescribing morphine. This target will help prompt GPs whether to prescribe morphine as the NICE guideline state *if strong opioids are required, oral morphine should be the first choice for most patients and is a cost effective choice compared with other stronger opioids, such as fentanyl, buprenorphine and oxycodone, which are considerably more expensive.* Dr Reehana raised her concerns with prescribing oral morphine and from a clinical perspective the use of morphine patches can be monitored with the patient.

The Committee reviewed the report and enclosures and agreed to the following recommendations;

- Approve the revised incentive specification (Quality Prescribing Scheme Service Specification).
- Approve the increase in budget for the Quality Prescribing Scheme Service Specification
- Approve the additional investment in a specialist respiratory pharmacist
- Note the possible impact on the CCG Quality Premium.
- Request CCG contracting team to offer the revised contract to practices alongside other enhanced services.

RESOLVED: That the above is noted.

Primary Care Commissioning Committee Terms of Reference

WPCC08 Mr McKenzie presented the Primary Care Commissioning Committee Terms of Reference with the Committee for their information and approval. Mr McKenzie noted the CCGS Constitution has been agreed by NHS England and the terms of reference have been written in line with the National template. The Committee reviewed and formally approved the Terms of Reference for the Primary Care Commissioning Committee.

RESOLVED: That the above is noted.

Draft Minutes of the Primary Care Strategy Committee

WPCC09 The draft minutes of the Primary Care Strategy Committee were shared with the Committee for information. The minutes provide an overview of the progress or work being undertaken against the Primary Care Strategy programme of work.

RESOLVED: That the above is noted.

Primary Care Operational Management Group Meeting

WPCC10 Mr Hastings presented the Primary Care Operational Management Group report which provides an overview of the discussions that have taken place at their meeting on the 20th March 2017. The following items were highlighted to the Committee;

- There has been an overall improvement within the infection prevention rates following Practices visits that have been undertaken within the month of January.
- There are seven Practices who did not submit Friends and Family data for the month of January. It was highlighted there had been issues with the CQRS not showing data as submitted although the Practices had submitted data and this issue is being investigated.
- The collaborative joint contract review pilot visits were completed at the end of March 2017. The programme for the next six months is currently being arranged.
- The practices online access programme continues which provides support to patients to sign up to patient online. There are different methods being introduced to support those Practices who are struggling to meet the 10% target.
- The Zero Tolerance Policy has come into effect and the new provider is anticipated to commence from the 1st May 2017.
- The CQC inspection programme for 2016/2017 has been completed.
- Matt Boyce has commenced his role as Primary Care Development Manager and will supporting the GP Forward View programme of work.

RESOLVED: That the above is noted.

Any Other Business

WPCC11 There were no further discussion items raised by Committee.

RESOLVED: That the above is noted.

WPCC12 **Date, Time & Venue of Next Committee Meeting**
Tuesday 2nd May 2017 at 2.00pm in the Stephenson Room, 1st Floor, Technology Centre, Wolverhampton Science Park